

ROYAL THAI CONSULATE - GENERAL, MUMBAI

REQUISITE DOCUMENTS FOR NON-IMMIGRANT -BUSINESS (SINGLE ENTRY)

No.	NON-IMMIGRANT BUSINESS VISA- 3 MONTHS SINGLE ENTRY	YES	NO
1	Travel Documents and Pictures		
1.1	Valid Passport for 6 months from date of entry.		
1.2	A complete Visa Application form with the original signature of the applicant.		
1.3	Two recent photographs of applicant Size - 3.5x4.5cm, white background & matt finish, with applicant's signature on the back.		
1.4	A photocopy of the return confirmed travel ticket.		
1.5	Proof of residence in India (for non-Indian passport holders)		
2	Proof of Adequate Finance		
2.1	Bank statement of six months (must be original or attested by the bank) with equivalent minimum current balance to USD 700 per person.		
3	Accommodation		
3.1	Proof of hotel / accommodation reservation in Thailand with contact number and address		
3.2	If staying at company's accommodation, must provide the Company's letter mentioning the address and contact information of the mentioned accommodation.		
4	Business Documents		
4.1	Invitation letter from Thai company specifying the name of the applicant, the purpose of travel and the period of the Meeting / conference. The letter must be on the company's letter head indicating applicant's name, passport details with valid date.		
4.2	Letter from Indian company with company's profile, confirming the applicant's current designation in the company, purpose of travel and period of travel. The letter must be on the company's letter head indicating applicant's name, passport details with valid date.		
4.3	Thai company's registration papers with a list of shareholders issued no more than 6 months. (DBD Papers)		
4.4	Thai company's business & income tax papers (Por Ngor Dor 20 and/or Por Ngor Dor 50/30 of latest tax payment year.)		
4.5	If the Thai company is newly established and does not have Tax papers then require a letter from the Thai company stating the mentioned facts. The letter must be stamped and signed by executive level with attached copy of ID proof or passport.		
4.6	If the applicant is self-employed, he or she must provide documentation of his or her business undertaking and income in India including Business License/Registration and detail of business operation, VAT/Services Tax Registration Certificate, and evidence of income tax payment in India where applicable.		
5	Additional Document (optional supplementary)		
5.1	Thai company's balance sheet from past year (Document must be in Thai)		

Please Note

- **Validity of the visa** denotes the time period during which the traveler can use the visa. **Period of stay** denotes the amount of time the traveler can stay in Thailand
- **Visa Process takes at least 3 working days** from the date when the Royal Thai Consulate-General in Mumbai receives all required documents and fees
- **The above guidelines are defined by Royal Thai Consulate General, Mumbai and must be strictly followed.** Visa Information and Application Centre will not accept visa applications which do not meet above specified guidelines. The documents must be arranged in the order given above.
- **Royal Thai Consulate-General, Mumbai reserves the right to ask for a Personal Interview or Additional Documents.**
- **The Royal Thai Consulate-General in Mumbai maintains full and exclusive competence** for visa application and granting process.